

Name \_\_\_\_\_

### **Reflection Letter (Utilizes State Standards)**

*Must include what you did, why you did this particular project/who it benefited, where this took place, what struggles you encountered, and what you learned through this project.*

-Constructing clearly worded and effectively placed thesis statement that convey a clear perspective on the subject **10 points**

-Structuring ideas and arguments in an effective and sustained way, following an organizational pattern appropriate to the purpose, intended audience, and task **10 points**

-Applying standard rules of sentence formation **10 points**

-Edit writing for format and conventions (e.g., spelling, capitalization, grammar, punctuation) **10 points**

-Publish a legible document that applies formatting techniques to contribute to the readability and impact of the document (e.g., fonts, spacing, highlighting, images, style conventions, manuscript requirements--1.5 pages, typed, dbl. spaced, includes a header, letter format, size 12 font) **10 points**

Total \_\_\_\_\_/50 points

Name \_\_\_\_\_

### **Presentation Criteria (Utilizes State Standards)**

*Must include what you did, why you did this particular project/who it benefited, where this took place, what struggles you encountered, and what you learned through this project.*

-Communicate ideas and information in a manner appropriate for the purpose and setting; includes all necessary information **15 points**

-Demonstrate and adjust speaking techniques for a variety of purposes and situations (meet time requirements--2 minutes/person) **5 points**

-Utilize available media to enhance communication (photos must be incorporated) **10 points**

Total \_\_\_\_\_/30 points